



## **FORWARD PLAN**

**14 May 2013 - 13 September 2013**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 6GA  
Tel No. 01904 551031**

---

## **CABINET FORWARD PLAN**

### **What is the Cabinet Forward Plan?**

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

### **What is a non-key decision?**

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

### **What is a key decision?**

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

---

## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

## CABINET FORWARD PLAN

### ALPHABETICAL LIST OF ENTRIES

<b>ITEM</b>	<b>PAGE NO</b>
*'YorProperty' - The Introduction of a Voluntary Landlord Accreditation Scheme in York	28
*2013/14 CES Capital Programme Consolidated Report	71
*2014-16 Budget Process	86
A-Boards Scrutiny Review Final Report	45
*Appointment of Contractor for the City Archive Capital Project	95
Better Bus Areas	14
Bus Operation Arrangements for Poppleton Bar Park and Ride	16
Calf Close Petition	18
*Capital Programme Outturn 2012/13 and Revisions to the 2013/14 – 2017/18 Programme	84
Choice Based Lettings Common Allocations Policy	6
*City and Environmental Services Capital Programme – 2012/13 Outturn Report	24
*City of York Trading Ltd – Business Development	61
Civil Partnerships in Religious Buildings	10
Community Engagement Final Scrutiny Report	59
Compulsory Purchase of an Empty Property	80
*Council Plan - Progress to Date and Future Work	43
Developing a Thriving Voluntary Sector	97
Facing the Challenge of Poverty – Work Programme	82
Feasibility Report - Cycle Hire Scheme for York	36
Finance & Performance Year end Report 2012/13	79
Future Delivery Arrangements for Library and Archives	73

<b>ITEM</b>	<b>PAGE NO</b>
Services	
*Future of the Guildhall Complex	77
Get York Building - Investment Plan for Growth	40
*Homeless Review 2012 - 13	69
Lease to Manor School	67
Libraries Scrutiny Review Final Report	47
Mutual Exchange Amended Procedure Report	8
Petition to Secure a Ride Around for £1 Deal on Bus Transport for all Young People of York	20
Promoting Volunteering	12
Proposals on the introduction of new two tiered charging arrangements for Warden Call	65
*Public Protection Legal Actions	32
Public Toilets	92
Refresh of the Private Sector Assistance Policy	26
Review of Council Tax Support Scheme and Council Tax Exemptions	90
Rights and Responsibilities for Customer Contacts	38
*Scambuster and eCrime Enforcement Policy	34
Super-Connected Cities Programme	54
Tenancy Policy	30
*Treasury Management Annual Report 2012/13 and Review of Prudential Indicators	88
Update on Financial Inclusion Work	49
Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme	51
Vision for Parks	63
Westminster Road Petition	22
York Gypsy Roma and Traveller Strategy 2013 - 2018	57

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/05/13 and 31/05/13 **Keyword:** Be significant in terms of its effects on communities; Housing

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Choice Based Lettings Common Allocations Policy

**Description:** Purpose of Report: The Cabinet Member is asked to review and update North Yorkshire Choice Based Lettings Common Allocations Policy in light of national legislative changes and 12 month review.

The Cabinet Member is requested to agree final changes to the allocations policy.

This item has slipped to an April Decision due to it linking in with other Local Authority Executive timetables. This item has now been slipped to a May decision to allow time for more consultation.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact:** Becky Ward, Service Manager

**Details:** becky.ward@york.gov.uk

**Implications:** Equalities

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author - Becky Ward:  
Tel 01904 55 4040;

**Process:** Research, consultation and production of report.  
Circulation of draft report which has to be agreed by 8 other partner agencies/LA's.

**Consultees:** Sub regional consultation with agencies, partners and communities.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by 17/06/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/05/13 and 31/05/13 **Keyword:** Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Mutual Exchange Amended Procedure Report

**Description:** Purpose of Report: To incorporate management discretion into the procedure which will make it more flexible. This should allow customers in hardship to carry out exchanges where previously there were barriers.

The Cabinet Member is asked to agree to the amendments to the procedure.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact:** Denis Southall

**Details:** [denis.southall@york.gov.uk](mailto:denis.southall@york.gov.uk)

**Implications:** Financial, Legal, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
Denis Southall 01904 551298 or  
[denis.southall@york.gov.uk](mailto:denis.southall@york.gov.uk)

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**



**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/05/13 and 31/05/13  
**Keyword:** People and organisations; Life in the community; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Civil Partnerships in Religious Buildings

**Description:** Purpose of Report: To inform the Cabinet Member about the Marriages and Civil Partnerships (Approved Premises) (Amendment) Regulations 2011 which allow civil partnerships to take place in religious buildings.

The Cabinet Member is asked to approve the fee payable by religious premises for a licence to host civil partnership ceremonies.

The Cabinet Member is asked to note the report and set a fee to encourage religious premises to host civil partnership ceremonies.

**Wards Affected:** All Wards

**Report Writer:**  
**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Colin Rumford, Head of Public Protection and Robert Livesey, Superintendent Registrar, Chief Executives

colin.rumford@york.gov.uk, robert.livesey@york.gov.uk

**Implications** Equalities, Financial, Legal

**Level of Risk:** 01-03 Acceptable  
**Reason Key:** It is significant in terms of its effect on communities

**Making** Contact Report Authors  
**Representations:**

**Process:** Contact Report Authors

**Consultees:** Contact Report Authors

**Background**  
**Documents:**

**Call-In**

If this item is called-in, it will be considered by 17/06/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/05/13 and 31/05/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Promoting Volunteering

**Description:** Purpose of report: To provide an update on the city's programme to promote volunteering within CYC and across the city.

The Cabinet Member is asked to note the update.

This report has been deferred to the February meeting to allow for more time to develop the proposal. The reason this report has been deferred to an April meeting is to allow for more time to develop the proposal.

The reason this report has now been deferred to a May decision is to allow for the review of the self assessment toolkit linked to the volunteer charter.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
[charlie.croft@york.gov.uk](mailto:charlie.croft@york.gov.uk)

**Implications:** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author, Charlie Croft, Assistant Director

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Better Bus Areas

**Description:** Purpose of the report: To highlight forthcoming changes to the funding and administrative arrangements for local bus services by the Department for Transport. Details of the new round of "Better Bus Area" funding (BBAF) will be outlined. Subsequent to this, the report will detail City of York Council's proposed approach, working in partnership with bus operators and with neighbouring local authorities, to secure a successful bid.

The Cabinet Member is requested to approve submission of a bid to the second round of Better Bus Area funding and to note the intended changes and possible implications of the change of administrative and funding arrangements for local bus services.

This report will include an annex containing details of commercial negotiations between the City of York Council of York Council and a potential operator which may be considered in private as it contains exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

This item has been withdrawn from the Forward Plan as the report is no longer required as the criteria and scope of the BBAF round 2 is not as anticipated.

**Wards Affected:** All Wards

**Report Writer:****Deadline for  
Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy, Julian Ridge  
andrew.bradley@york.gov.uk, julian.ridge@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** Please contact report authors Andrew Bradley, andrew.bradley@york.gov.uk or Julian Ridge, julian.ridge@york.gov.uk

**Process:** Please contact report authors Andrew Bradley or Julian Ridge.

**Consultees:** Please contact report authors Andrew Bradley or Julian Ridge.

**Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Bus Operation Arrangements for Poppleton Bar Park and Ride

**Description:** Purpose of the report: To propose arrangements for the operation of bus services linking York city centre with the new Poppleton Bar Park Ride site. The report will present the Cabinet Member with a range of operational options to consider. Each option will include use of a different vehicle type with an associated cost.

The Cabinet Member is requested to agree to a course of action which will ensure that a bus operator is in place for commencement of services by April 2014.

This report will include an annex containing details of commercial negotiations between the City of York Council of York Council and a potential operator which may be considered in private as it contains exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

This item has been withdrawn from the Forward Plan as confirmation has been sought as to the most appropriate committee for this report to be presented to.

**Wards Affected:** Acomb Ward; Guildhall Ward; Holgate Ward; Micklegate Ward; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services



**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** Please contact report author Andrew Bradley, andrew.bradley@york.gov.uk

**Process:** Please contact report author Andrew Bradley.

**Consultees:** Please contact report author Andrew Bradley.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Calf Close Petition

**Description:** Purpose of report: To consider the petition.

The Cabinet Member is asked to approve further consultation with local residents.

This item has been deferred to 16 May Decision Session because more information was needed on option costs and feasibility for each petition.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email:

[alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: [alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: [alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/06/13 and 30/06/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition to Secure a Ride Around for £1 Deal on Bus Transport for all Young People of York

**Description:** Purpose of the report: To respond to the above petition and outline options for consideration.

The Cabinet Member is asked to consider the options and agree a way forward.

This decision will now be taken in June (date to be confirmed) as clarification of some detail is required.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy  
andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact the report author Andrew Bradley. andrew.bradley@york.gov.uk

**Process:** Please contact the report author Andrew Bradley.

**Consultees:** Please contact the report author Andrew Bradley.

### Background

**Documents:**

**Call-In**

If this item is called-in, it will be considered by 22/07/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/06/13 and 30/06/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Westminster Road Petition

**Description:** Purpose of Report: to consider options for taking forward to try to resolve the local residents concerns highlighted in the petition.

The Cabinet Member is asked to approve consultation on options proposed in the report.

This item has been deferred to 16 May Decision Session because more information is needed on option costs and feasibility for each petition. This decision will now be taken during June (date to be confirmed) as clarification on some detail is required.

**Wards Affected:** Clifton Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy  
alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: [alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: [alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: [alistair.briggs@york.gov.uk](mailto:alistair.briggs@york.gov.uk)

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/06/13 and 30/06/13 **Keyword:** Finance

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City and Environmental Services Capital Programme – 2012/13 Outturn Report

**Description:** Purpose of the Report: Inform the Cabinet Member of the outturn position for schemes in the 2012/13 CES Capital Programme, including the spend to 31 March 2013 and any variations between the budget and the outturn, and the progress of schemes in the year.

Members are asked to: Note the progress in delivering schemes, and approve the proposed funding carryovers.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Dave Merrett  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report Author, Tony Clarke, 01904 551641

**Process:** Contact Report Author: Tony Clarke, 01904 551641

**Consultees:** Contact Report Author: Tony Clarke, 01904 551641



**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 01/06/13 **Keyword:** Housing; Health; Environment

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Refresh of the Private Sector Assistance Policy

**Description:** Purpose of Report: To amend the policy in light of local and national changes.

The Cabinet Member is asked to amend the current policy to take account of those changes.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact:** Ruth Abbott

**Details:** Telephone: 01904 55 4092. Email: [ruth.abbott@york.gov.uk](mailto:ruth.abbott@york.gov.uk)

**Implications:** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author - Ruth Abbott  
Telephone: 01904 55 4092. Email: [ruth.abbott@york.gov.uk](mailto:ruth.abbott@york.gov.uk)

**Process:** Contact Report Author: Ruth Abbott on telephone: 01904 55 4092. Email: [ruth.abbott@york.gov.uk](mailto:ruth.abbott@york.gov.uk)

**Consultees:** Contact Report Author: Ruth Abbott on telephone: 01904 55 4092. Email: [ruth.abbott@york.gov.uk](mailto:ruth.abbott@york.gov.uk)

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by 22/07/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/06/13 and 30/06/13  
**Keyword:** Housing; Health; Environment; Property; Life in the community; Health, well-being and care; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 'YorProperty' - The Introduction of a Voluntary Landlord Accreditation Scheme in York

**Description:** Purpose of Report: Provides details of the proposed voluntary private landlord accreditation scheme for York.  
  
Cabinet Member is asked to sign off the proposals and approve the introduction of the Scheme as detailed.

**Wards Affected:** All Wards

**Report Writer:**  
**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact:** Ruth Abbott

**Details:** Telephone: 01904 55 4092. Email: ruth.abbott@york.gov.uk

**Implications:** C&C, Equalities, Financial

**Level of Risk:** 01-03 Acceptable  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact report author, Jed Smawfield  
01904 551563

**Process:** Please contact report author, Jed Smawfield 01904 551563

**Consultees:** All private rented sector stakeholders.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/06/13 and 30/06/13 **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Tenancy Policy

**Description:** Purpose of Report: To agree the Tenancy Policy.  
Cabinet Member is asked to approve the policy.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Denis Southall  
denis.southall@york.gov.uk

**Implications:** Equalities, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Denis Southall - need to consult the Federation

**Process:** Denis Southall - need to consult the Federation

**Consultees:** Federation of tenants

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/06/13 and 28/06/13  
**Keyword:** Health; Crime & Disorder; Environment; Legal; Life in the community; Health, well-being and care

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Public Protection Legal Actions

**Description:** Purpose of Report to inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards and licensing services in the period 1st January 2013 - 30th March 2013.

Members are asked to review prosecution work and approve the continuation of the current policy on legal actions.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Colin Rumford, Head of Public Protection  
colin.rumford@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable  
**Reason Key:**

**Making Representations:** Contact report author Colin Rumford - colin.rumford@york.gov.uk 01904 551502

**Process:** Contact report author: Colin Rumford - colin.rumford@york.gov.uk 01904 551502



**Consultees:** Contact report author

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/06/13 and 30/06/13 **Keyword:** Crime & Disorder; Legal

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Scambuster and eCrime Enforcement Policy

**Description:** Members are asked to propose an enforcement policy for investigations carried out by the grant funded specialist trading standards teams hosted by City of York Council on behalf of the National Trading Standards Board. These teams are the Yorkshire and the Humber regional trading standards Scambuster Team and the National Trading Standards eCrime Centre.

Members are asked to outline new arrangements for the repayment of monies received under the Home Office's Asset Recovery Incentivisation Scheme (ARIS) for proceedings taken under the Proceeds of Crime Act 2002 by these grant funded teams.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Colin Rumford, Head of Public Protection  
colin.rumford@york.gov.uk

**Implications:** C&C, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author, Colin Rumford on colin.rumford@york.gov.uk or 01904 551502

**Process:** Contact report author

**Consultees:** Contact report author

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Feasibility Report - Cycle Hire Scheme for York

**Description:** Purpose of Report: To outline a case for a full city-wide trial of a public cycle hire scheme within York, based on the Newcastle approach.

Cabinet are asked to give approval for Officers to undertake a tendering exercise with interested companies to establish the costs associated with undertaking a full city-wide trial for 12 months, delivered by a third-party. If the tender returns are satisfactory, delegate authority to the Director to award the contract and proceed with the trial.

This item has been moved from a Cabinet Member Decision to a Cabinet Decision to allow the report to be considered by Cabinet as part of the Tour De France Legacy Strategy. This report has been slipped from the May to the June meeting to allow further consultation with cycling businesses within the city and to ensure alignment with the emerging Tour De France Legacy work programme.

**Wards Affected:** All Wards

**Report Writer:** Richard Holland **Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Richard Holland  
richard.holland@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason**

**Key:**

**Making Representations:** Please contact report author Richard Holland, 01904 551401 or email [richard.holland@york.gov.uk](mailto:richard.holland@york.gov.uk)

**Process:** Please contact report author Richard Holland, 01904 551401 or email [richard.holland@york.gov.uk](mailto:richard.holland@york.gov.uk)

**Consultees:** Please contact report author Richard Holland, 01904 551401 or email [richard.holland@york.gov.uk](mailto:richard.holland@york.gov.uk)

**Background Documents:** Feasibility Report - Cycle Hire Scheme for York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Legal; People and organisations; Public order, justice and rights

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Rights and Responsibilities for Customer Contacts

**Description:** Purpose of Report: to agree new arrangements  
Members are asked to agree the new arrangements.

The report has been deferred until June to ensure effective management of the Cabinet agenda.

This report was previously named "Restricted Customer Contact Arrangements"

**Wards Affected:** All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 22/05/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Andrew Docherty, Assistant Director Legal, Governance and ITT  
andrew.docherty@york.gov.uk

**Implications:** Equalities, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
andrew.docherty@york.gov.uk 01904 551004

**Process:** Contact Report Author  
andrew.docherty@york.gov.uk 01904 551004

**Consultees:**

**Background Documents:** Restricted customer contact arrangements

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Get York Building - Investment Plan for Growth

**Description:** Purpose of Report: To present a financial investment strategy targeting key stalled sites and the Local Plan Call for Sites quick wins for investment to improve viability to allow development to proceed.

Members are asked to consider and approve the Investment Plan.

This report has been slipped to the June meeting to allow further investigatory work to be undertaken by Officers.

**Wards Affected:** All Wards

**Report Writer:** Darren Richardson, Ian Floyd  
**Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Corporate Services, Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services, Director of Customer & Business Support Services

**Contact Details:** Darren Richardson, Director of City and Environmental Services, Ian Floyd, Director of Customer and Business Support Services  
darren.richardson@york.gov.uk, ian.floyd@york.gov.uk



**Implications**

Financial

**Level of Risk:**

04-08 Regular monitoring required

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: [darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk) or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: [ian.floyd@york.gov.uk](mailto:ian.floyd@york.gov.uk)

**Process:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: [darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk) or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: [ian.floyd@york.gov.uk](mailto:ian.floyd@york.gov.uk)

**Consultees:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: [darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk) or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: [ian.floyd@york.gov.uk](mailto:ian.floyd@york.gov.uk)

**Background Documents:** Get York Building - Investment Plan for Growth

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Information and communication; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Council Plan - Progress to Date and Future Work

**Description:** Purpose of Report: To provide an update on the progress to deliver the Council Plan.

Members are asked to agree some revisions to priorities for the period up to 2015/16

**Wards Affected:** All Wards

**Report Writer:** Stewart Halliday **Deadline for Report:** 22/05/13

**Lead Member:** Councillor James Alexander  
**Lead Director:** Chief Executive  
**Contact Details:** Stewart Halliday  
stewart.halliday@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author - Stewart Halliday 01904 553402 [stewart.halliday@york.gov.uk](mailto:stewart.halliday@york.gov.uk)

**Process:** Contact Report Author - Stewart Halliday 01904 553402 [stewart.halliday@york.gov.uk](mailto:stewart.halliday@york.gov.uk)

**Consultees:** Contact Report Author - Stewart Halliday 01904 553402 [stewart.halliday@york.gov.uk](mailto:stewart.halliday@york.gov.uk)

**Background Documents:**

Council Plan Review and Forward Look

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** A-Boards Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the A-Boards Scrutiny Review.

Members are asked to approve the Recommendations arising from the review.

This report has been deferred to the June Cabinet to enable the recommendation arising to be reconsidered.

This report has been withdrawn from the Forward Plan for the time being as the Community Safety Overview and Scrutiny Committee have decided to carry out further work on this review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 22/05/13

**Lead Member:** Councillor Dave Merrett  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background  
Documents:**

A-Boards Review Final Report

**Call-In**

If this item is called-in, it will be considered by 17/06/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Libraries Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Libraries Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 22/05/13

**Lead Member:** Councillor Sonja Crisp  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Libraries Review Final Report

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Update on Financial Inclusion Work

**Description:** Purpose of Report: The report highlights progress made in establishing a Steering Group to drive forward financial inclusion policy and actions as agreed by Cabinet in November 2012. The report also notes the decision of the Financial Inclusion Steering Group to allocate £80k funding to the CAB as the council's contribution to their successful bid to the Big Lottery Advice Service Transition Fund.

Members are asked to note the progress made in establishing a city-wide framework for improving the financial wellbeing of York's residents and to note the successful application to the Big Lottery Funded Advice Service Transition Project.

**Wards Affected:** All Wards

**Report Writer:** Denise Simms      **Deadline for Report:** 22/05/13

**Lead Member:** Councillor Julie Gunnell  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Denise Simms  
denise.simms@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author  
Denise Simms 01904 552027  
[denise.simms@york.gov.uk](mailto:denise.simms@york.gov.uk)

**Process:** Contact Report Author  
Denise Simms 01904 552027  
[denise.simms@york.gov.uk](mailto:denise.simms@york.gov.uk)

**Consultees:** Contact Report Author Denise Simms

**Background Documents:** Update on Financial Inclusion work

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Adult Social Care; Health, well-being and care; Housing; Employment, jobs and careers

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme

**Description:** Purpose of Report: On 15 May 2012 Cabinet agreed an EPH modernisation programme, stating its intention for the council to fund build and operate 55 bed care homes in Fulford and Haxby, and to procure a partner to develop a community village for older people at Lowfield in Acomb. Since that decision there have been a number of developments that mean that the timetable and approach agreed in May 2012 has needed to change. These changes need to be revisited by Cabinet and a revised programme and approach needs to be agreed. The report to Cabinet will include an update on the developments that have triggered the changes to the programme, and an updated financial model that reflects the changes to the proposed programme and its affordability.

The report will ask Members to agree the revised EPH modernisation programme, including: - The proposed funding of the programme - The proposed procurement approach - The proposed timetable and sequence of EPH closures (to decant into the new care home facilities as they become ready).

This report includes an annex which may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

Consideration of this report has been postponed until June to allow officers more time to finalise the details of the procurement and the financial model.

**Wards Affected:** All Wards

**Report Writer:** Graham Terry      **Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Graham Terry, Assistant Director Adult Provision and Transformation  
graham.terry@york.gov.uk

### Implications

<b>Level of Risk:</b>	21-25 Register as corporate risk	<b>Reason Key:</b>	A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds
-----------------------	----------------------------------	--------------------	--

10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** By email to the report author

**Process:** Extensive consultation has taken place on the EPH modernisation programme and continues to engage a variety of stakeholders in a Wider Reference Group, project boards, and regular meetings with managers, staff and unions.

Where possible the views of stakeholders will be included in the report.

**Consultees:** See above

**Background Documents:** Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education; Crime & Disorder; Environment; Policy Framework; Legal; Budget; Employment, jobs and careers; Information and communication; Economics and finance; Business and industry; Science, technology and innovation; Life in the community; Leisure and culture; Public order, justice and rights; Health, well-being and care; Education and skills

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Super-Connected Cities Programme

**Description:** Purpose of Report: This report describes the eight innovative projects to be taken forward under the Super-Connected Cities (SCC) programme, highlights progress and the proposed governance arrangements.

Members are asked to: (i) Agree that a Digital York Strategy should be put in place overseen by a Digital York Board and guide the which should also steer the York Super-Connected Cities Programme.

(ii) Agree that the Council contribute £869,000

towards the Super-Connected Cities programme from the Economic Infrastructure Fund, and that the approval should be considered as part of the next Cabinet progress report on the Economic Infrastructure Fund.

**Wards Affected:** All Wards

**Report Writer:** Roy Grant      **Deadline for Report:** 22/05/13

**Lead Member:** Councillor James Alexander  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Roy Grant  
roy.grant@york.gov.uk

**Implications:** All Implications

**Level of Risk:** 16-20 Action plan required      **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Super-Connected Cities Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Education; Education and skills; Employment, jobs and careers; Environment; Health; Health, well-being and care; Housing; Information and communication; Leisure and culture; Life in the community; Policy Framework; Property; Public order, justice and rights

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Gypsy Roma and Traveller Strategy 2013 - 2018

**Description:** Purpose of Report: To outline the objectives of the Strategy and detailed actions to be delivered by key partner organisations, to improve opportunities and outcomes for members of the Gypsy Roma and Traveller Community across the City.

Members are asked to approve the York Gypsy Roma and Traveller Strategy 2013 - 2018 and support its implementation across the City over the period.

This report has been deferred until June in order that further work can be undertaken.

**Wards Affected:** All Wards

**Report Writer:** Kate Grandfield **Deadline for Report:** 20/05/13

**Lead Member:** Cabinet Member for Crime & Stronger Communities, Cabinet Member for Health, Housing and Adult Social Services, Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Kate Grandfield, Strategy and Enabling Manager  
kate.grandfield@york.gov.uk

**Implications** C&C, Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** There has been extensive consultation in developing this strategy over the past 9 months, including; -key statutory, voluntary and community partners working with the community -members of the Gypsy Roma and Traveller community themselves - through face to face surveys and focus groups -members of the wider community through online and postal surveys-targeted in some cases and publicised through York Press and Radio York -two partnership events in May and December 2012 for members of the statutory, voluntary and community sectors.

**Background Documents:** York Gypsy Roma and Traveller Strategy 2013 - 2018

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Community Engagement Final Scrutiny Report

**Description:** Purpose of Report: To present the Cabinet with the final report arising from the Community Engagement Scrutiny Review.

Members are asked to: approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 22/05/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Community Engagement Final Report

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Housing; Adult Social Care; Education; Environment; Property; Legal; Budget; Employment, jobs and careers; People and organisations; Business and industry; Leisure and culture; Health, well-being and care; Education and skills; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** City of York Trading Ltd – Business Development

**Description:** Purpose of Report: To propose options for further expansion of the business of City of York Trading Ltd, a company wholly owned by City of York Council.

Members are asked to agree proposals for expansion of the business.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Corporate Services  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

**Implications** Equalities, Financial, Resources, Legal, M&C

**Level of Risk:** 16-20 Action plan required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Likely to be Trade Unions

**Process:** Business case development

**Consultees:** Trade Unions/Staff  
CMT  
CYT Shareholder Committee  
CYT Board of Directors

**Background Documents:** City of York Trading Ltd – Business Development

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 19/06/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Vision for Parks

**Description:** Purpose of Report: To update the Cabinet Member on the vision for the future of parks and green spaces in York.

The Cabinet Member will be asked to agree the vision for the future of parks and green spaces in York.

This item was due to be considered at a public decision session on 1 May 2013. Consideration of this item has been deferred to a public decision session on 19 June 2013 is to allow time for community consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 22/07/13  
the Corporate and Scrutiny Management  
Committee on:



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 19/06/13

**Keyword:** Be significant in terms of its effects on communities; Adult Social Care; Budget; Health, well-being and care

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Proposals on the introduction of new two tiered charging arrangements for Warden Call

**Description:** To provide details of the consultation with customers and stakeholders on the proposals to introduce tiered charging for the Warden Call service together with recommendations.

The Cabinet Member will be asked to consider the options presented following consultation to introduce a tiered charging system and determine the preferred option for charges for the Warden Call service.

The decision will be taken at a public Cabinet Member Decision Session to be held on 19 June 2013.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Heather Barden, Graham Terry, Assistant Director Adult Provision and Transformation

[heather.barden@york.gov.uk](mailto:heather.barden@york.gov.uk)

[graham.terry@york.gov.uk](mailto:graham.terry@york.gov.uk)

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** By email to report authors.  
[heather.barden@york.gov.uk](mailto:heather.barden@york.gov.uk)  
and [graham.terry@york.gov.uk](mailto:graham.terry@york.gov.uk)

**Process:** The consultation involves letters with an explanation of the proposals being sent to all Warden Call customers with an opportunity to respond using a variety of methods. In these communications with customers we seek their views on all the proposals and if they were introduced, how these may affect their use of the service.

Consultation with potential future users of the service or relatives of users are being undertaken with relevant organisations (eg YOPA, AGE UK York etc) and via a variety of communication methods.

**Consultees:** All customers and stakeholders.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Corporate Services

**Meeting Date:** Between 01/07/13 and 31/07/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease to Manor School

**Description:** Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item was slipped to allow more time to negotiate the lease. This item slipped to September as Manor School were not in a position to proceed. It was then slipped to an October decision because officers were awaiting Manor School's decision. This item was then slipped to a November decision because officers were still awaiting Manor School's decision. This item has now slipped to a January 2013 decision because Manor School is not yet in a position to proceed. The decision has now been delayed until March as officers are still awaiting Manor School's decision. The report has now been deferred until May for the same reason.

This item has slipped to a July decision to allow time to draw up the lease.

**Wards Affected:** Rural West York Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Julie Gunnell  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact:** Vicky Japes, Philip Callow

**Details:**  
vicky.japes@york.gov.uk, philip.callow@york.gov.uk



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/07/13 and 31/07/13 **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2012 - 13

**Description:** Purpose of Report: To advise Cabinet of achievements and issues in service in 2012-13.

Members are asked to agree targets for 2013-14.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact:** Becky Ward, Service Manager

**Details:** becky.ward@york.gov.uk

**Implications:** All Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author, Becky Ward 01904 554040

**Process:** Contact Report Author, Becky Ward 01904 554040

**Consultees:** Contact Report Author, Becky Ward 01904 554040

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/07/13 and 31/07/13 **Keyword:** Finance

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** 2013/14 CES Capital Programme Consolidated Report

**Description:** Purpose of Report: Inclusion of carry over budgets from 2012/13 into 2013/14 capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

Members are asked to: Approve the carryover schemes and funding from the 2012/13 capital programme, and amend the current budget for the 2013/14 CES Capital Programme.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Dave Merrett  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author Tony Clarke, 01904 551641

**Process:** Contact Report Author Tony Clarke, 01904 551641

**Consultees:** Contact Report Author Tony Clarke, 01904 551641

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 12/08/13  
the Corporate and Scrutiny Management  
Committee on:



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Future Delivery Arrangements for Library and Archives Services

**Description:** Purpose of Report: This report asks the Cabinet to decide whether to establish a social enterprise model for its Library and Archives Services. Cabinet are asked to consider a draft business plan for a potential social enterprise to operate the Council's Library and Archives services and to decide whether to transfer the Council's services into this model and, if so, on what terms.

The report has been deferred to July in order to allow more time for consideration of the Libraries scrutiny report and investigation of other technical issues.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 20/06/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Equalities, Resources, ITT, Legal, M&C, Property

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** Please contact report author Charlie Croft.  
[charlie.croft@york.gov.uk](mailto:charlie.croft@york.gov.uk)

**Process:** Public consultation on this proposal was reported to the Cabinet in December. Further public engagement will be undertaken prior to the decision and will be reported in this paper.

**Consultees:** Contact Report Author

**Background Documents:** Future delivery arrangements for Library and Archives Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Environment; Housing; Legal; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Compulsory Purchase of an Empty Property

**Description:** Purpose of Report: To consider the options available to the council to deal with a long term privately owned empty home which has been the source of nuisance to, and complaints from the local community.

Members are asked to approve the use of Compulsory Purchase Orders under section 17 and Part Xv11 of the Housing Act 1985 and the Acquisition of Land Act 1981 for the purchase of the property.

This report contains an annex that will be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** Westfield Ward

**Report Writer:** James Bailey      **Deadline for Report:** 18/06/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** James Bailey  
james.bailey@york.gov.uk

**Implications:** C&C, Equalities, Financial, Legal, Property

**Level of Risk:** 09-15 Constant monitoring required      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author  
james.bailey@york.gov.uk. 01904 554193

**Process:** Following the legal process regarding CPOs

**Consultees:** Residents and Residents Groups in the area have made their views known to officers directly and through their councillors and the local media.

**Background Documents:** Compulsory Purchase of an Empty Property

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Future of the Guildhall Complex

**Description:** Purpose of Report: To identify options and seek views on future use and management of the Guildhall complex and its various buildings and spaces.

Members are asked to agree options and recommended next steps.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter      **Deadline for Report:** 20/06/13

**Lead Member:** Cabinet Member for Corporate Services  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement  
tracey.carter@york.gov.uk

**Implications:** Financial

**Level of Risk:** 16-20 Action plan required      **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Process:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Consultees:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Background Documents:** Future of the Guildhall Complex

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance Year end Report 2012/13

**Description:** Purpose of Report: To report the financial outturn and final performance information for 2012/13

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact** Debbie Mitchell

**Details:** debbie.mitchell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author

debbie.mitchell@york.gov.uk 01904 554161

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Finance & performance year end report 2012/13

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Environment; Housing; Legal; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Compulsory Purchase of an Empty Property

**Description:** Purpose of Report: To consider the options available to the council to deal with a long term privately owned empty home which has been the source of nuisance to, and complaints from the local community.

Members are asked to approve the use of Compulsory Purchase Orders under section 17 and Part Xv11 of the Housing Act 1985 and the Acquisition of Land Act 1981 for the purchase of the property.

This report contains an annex that will be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** Westfield Ward

**Report Writer:** James Bailey      **Deadline for Report:** 18/06/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** James Bailey  
james.bailey@york.gov.uk

**Implications:** C&C, Equalities, Financial, Legal, Property



**Level of Risk:** 09-15 Constant monitoring required      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author  
james.bailey@york.gov.uk. 01904 554193

**Process:** Following the legal process regarding CPOs

**Consultees:** Residents and Residents Groups in the area have made their views known to officers directly and through their councillors and the local media.

**Background Documents:** Compulsory Purchase of an Empty Property

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Life in the community; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Facing the Challenge of Poverty – Work Programme

**Description:** Purpose of Report: The report will give clarity regarding overall poverty work being undertaken in the city and will highlight gaps in provision or suggest where services / projects may need to be consolidated. The report will conclude with suggestions as to where efforts and change should be focussed and will incorporate a work programme through to May 2015.

Members are asked to consider and agree the suggested work programme, including the allocation of funding to deliver improvements from EIF.

**Wards Affected:** All Wards

**Report Writer:** Stewart Halliday **Deadline for Report:** 20/06/13

**Lead Member:** Councillor James Alexander  
**Lead Director:** Chief Executive  
**Contact Details:** Stewart Halliday  
stewart.halliday@york.gov.uk

**Implications:** M&C

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Facing the challenge of poverty – work programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Outturn 2012/13 and Revisions to the 2013/14 – 2017/18 Programme

**Description:** Purpose of Report: Set out the Councils capital programme outturn 2012/13.

Members are asked to: note the 2012/13 capital outturn position and approve any requests for slippage.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown      **Deadline for Report:** 20/06/13

**Lead Member:** Cabinet Member for Corporate Services  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author - Ross Brown 01904 551207 or ross.brown@york.gov.uk

**Process:** Contact Report Author - Ross Brown 01904 551207 or ross.brown@york.gov.uk

**Consultees:** Contact Report Author - Ross Brown 01904 551207 or [ross.brown@york.gov.uk](mailto:ross.brown@york.gov.uk)

**Background Documents:** Capital Programme Outturn 2012/13 and revisions to the 2013/14 – 2017/18 Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13 **Keyword:** Economics and finance; Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** 2014-16 Budget Process

**Description:** Purpose of Report: To provide Cabinet with an overview of the proposed 2014/16 budget strategy, highlighting the key issues in relation to the councils Medium Term Financial Forecast (MTFF).

Members are asked to: note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 20/06/13

**Lead Member:** Cabinet Member for Corporate Services  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author - Debbie Mitchell 01904 554161 [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Process:** Contact report author - Debbie Mitchell 01904 554161 [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Consultees:** Contact report author - Debbie Mitchell 01904 554161 [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Background Documents:** 2014-16 Budget Process

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Budget; Economics and finance

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report 2012/13 and Review of Prudential Indicators

**Description:** Purpose of Report: Statutory report for Treasury Management and Prudential Indicators.

Members are asked to: note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/13

**Lead Member:** Cabinet Member for Corporate Services  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author - Debbie Mitchell 01904 554161 or [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Process:** Contact Report Author - Debbie Mitchell 01904 554161 or [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Consultees:** Contact Report Author - Debbie Mitchell 01904 554161 or [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

**Background Documents:** Treasury Management Annual Report 2012/13 and Review of Prudential Indicators



**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Be significant in terms of its effects on communities; Housing; Adult Social Care; Health; Crime & Disorder; Budget; Employment, jobs and careers; Government, politics and public administration; Economics and finance; Life in the community; Education and skills

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Review of Council Tax Support Scheme and Council Tax Exemptions

**Description:** Purpose of Report: As requested by Cabinet the report will provide an update on the implementation of the councils CTS scheme and Technical Changes to Council Tax. It will also consider whether changes may be required for 2014/15 and the need for further Public Consultation.

Members are asked to consider the current position and options for 2014/15 and make any necessary decisions.

This item has been withdrawn and will be brought to Cabinet later in the year.

**Wards Affected:** All Wards

**Report Writer:** David Walker      **Deadline for Report:** 18/06/13

**Lead Member:** Councillor Julie Gunnell  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** David Walker  
david.walker@york.gov.uk

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** To report author David Walker  
Email: david.walker@york.gov.uk Telephone: (01904) 552261

**Process:** See report author

**Consultees:** See report author

**Background Documents:** Review of Council Tax Support Scheme and Council Tax Exemptions

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 20/08/13  
**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Public Toilets

**Description:** Purpose of Report: To agree future arrangements for the management of public toilets in York.

The Cabinet Member is asked to approve the award tender to secure investment in public toilets and new operator arrangements.

This report has been deferred from the June to the July Cabinet to allow time for tender evaluation.

It is more appropriate for this item to go to a decision session so it will now be considered at a public Decision Session - Cabinet Member for Environmental Services on 20 August 2013.

**Wards Affected:** All Wards

**Report Writer:** Russell Stone, Adele Spencer  
**Deadline for Report:** 08/08/13

**Lead Member:** Cabinet Member for Environmental Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Russell Stone, Adele Spencer, Commercial Procurement Manager  
russell.stone@york.gov.uk, a.spencer@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** A decision which is likely to result in the Council incurring

expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

Contact Report Authors: Russell Stone and Adele Spencer  
[russell.stone@york.gov.uk](mailto:russell.stone@york.gov.uk) and  
[adele.spencer@york.gov.uk](mailto:adele.spencer@york.gov.uk)

**Process:**

Contact Report Authors: Russell Stone and Adele Spencer  
[russell.stone@york.gov.uk](mailto:russell.stone@york.gov.uk)  
[adele.spencer@york.gov.uk](mailto:adele.spencer@york.gov.uk)

**Consultees:**

Contact Report Authors

**Background Documents:**

Public Toilets

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Appointment of Contractor for the City Archive Capital Project

**Description:** Purpose of Report: To update the Cabinet Member on the procurement in respect of the construction of the new Heritage Lottery funded city archive and to approve the appointment of the contractor. This report and decision will only be required in the event that a contractor is selected through the procurement process whose bid is not the cheapest.

Members are asked to: To approve the appointment of the contractor.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Financial, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Process:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Consultees:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/09/13

**Keyword:** Health, well-being and care; Information and communication; Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Developing a Thriving Voluntary Sector

**Description:** Purpose of report: To outline the City of York Council's proposed role/obligations as part of a Voluntary Sector Strategy for the City of York.

Members are asked to approve the actions identified for CYC within the Citywide strategy.

This item was slipped from November to the December Cabinet meeting to allow more time for consultation. This report has been slipped to the March 2013 meeting to allow further time for consultation. This item was slipped to the April Cabinet to allow the voluntary sector more time to develop it. This has now been slipped to the Cabinet meeting in June for the same reason. This item has now been slipped to the July Cabinet to allow more time for York CVS to develop the strategy document. This decision will now be taken by Cabinet on 3 September to allow time to consult with the new Chief Exec of CVS.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray      **Deadline for Report:** 21/08/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism, Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)  
adam.gray@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author, Adam Gray, Senior Partnership Support Officer (VCS), Email: adam.gray@york.gov.uk, Tel 55 1053

**Process:** Contact Report Author

**Consultees:** Voluntary Sector Bodies

**Background Documents:** Developing a Thriving Voluntary Sector

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/09/13